

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**August 10, 2017**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Terry Countryman</b>
<b>Deanna Lothrop, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Kathy Dyer</b>
<b>Sherri Wilson, District Clerk</b>	

**MEMBERS EXCUSED:** Lynn Reichert

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT:** Deborah Wilkinson

**PRESENTATIONS:** None at this time

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Scott Rickett - Motion is approved 6 – 0.

**1. Approval of Minutes:**

- July 6, 2017 – Reorganization/Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- None at this time

**3. Conferences and Workshops:**

- September 14, 2017: IEP & 504 Plan Legal Workshop, Patricia Gibbons/Stacey Linkroum – Syracuse, NY – 8:30 AM – 4:30 PM

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, June 2017
- General Fund Warrant #2
- Supplemental Fund Warrant #1
- School Lunch Fund Warrant #2
- Federal Fund Warrant #2

**REGULAR AGENDA**

**Other Discussion and Action**

**5. Public Comments** – None at this time

**6. Ongoing Agenda Items:**

- Information on Junior Honor Society: Superintendent Morrison stated it is currently under review to determine who will be responsible for the duties of NHS and Jr. NHS, due to the retirement of personnel, who were previously responsible. Further information will be shared as it becomes available.
- Discussion regarding Academic/Sports/Extracurricular Awards: Superintendent Morrison reported that Mr. Davis is currently reviewing this as a future option. It is still in the planning stages.

**7. Board Information:**

- **August 16, 2017:** Board Retreat – Lyme Central – 4:30 PM
- **Sept. 1, 2017:** Senior Class of 2018 Pulled Pork Dinner fundraiser, details will be shared when available
- **Sept. 1, 2017:** LCS Open house 3:30 – 5:00 PM
- **Oct. 11-13, 2017:** NYSSBA Convention Newsletter for upcoming 2017 Convention at Lake Placid, NY

8. **Board Information, LCS Events:**

- August 9, 2017: Fall Sports 2017 Coaches Meeting – LCS Library – 5:00 – 6:00 PM
- August 9, 2017: Fall Sports 2017 Coaches/Parents Meeting – LCS Library – 6:00 – 7:00 PM
- August 15, 2017: Google Docs Staff Training, Mike Gebo – LCS Computer Lab – 8:00 AM – 12:00 PM
- August 23, 2017: New Teacher Orientation – LCS Library – 9:00 AM – 12:00 PM, Lunch to follow at the Blue Heron

9. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the deletion of the following policies, as recommended by Madison-Oneida BOCES policy coordinator.

- #2010 Public Access to Records – Previously replaced by policy #1100 and Regulation #1100.1
- #3320 Confidentiality of Computerized Information - Previously replaced by Regulation #1100.1
- #3240 Student Participation – No longer needed/recommended

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 - 0.

10. **BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **Tenure Appointment** for the following employee:

Name	Hire/Effective Date	Tenure Area	Effective Tenure Date
Alanna Piroli	9/02/2014	School Counselor	9/01/2017

Motion for approval by Deanna Lothrop, seconded by Kathy Dyer, with motion approved 6 - 0.

11. **BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **2017-2018 Tax Levy**.

Motion for approval by Deanna Lothrop, seconded by Ray McIntosh, with motion approved 6 – 0.

12. **BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to accept the following donations to the Lyme Central School Scholarship Fund in memory of Leona O’Sullivan from:

- Lyme Central School Booster Club - \$25.00
- Bilkey Moore - \$50.00

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 – 0.

13. **BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to accept the following donation to the Lyme Central School from:

- The Kula Foundation, Red Robin - \$10.32

Motion for approval by Deanna Lothrop, seconded by Ray McIntosh, with motion approved 6 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report (verbal)
- Director of Pupil Services Report (verbal)
- Superintendent Report (verbal)
- School Health Report, June 2017
- Annual School Health Report, 2016-2017 Annual Report
- Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 14. Correspondence Log, following July 6, 2017 meeting
- 15. Calendar of Events, August 2017

**RECOMMENDATIONS AND ACTION**

16. **Board Action:**

Personnel Changes as listed:

- **Termination of two (2) SRP employees**
- **Add one (1) substitute cafeteria dishwasher**
- **Add one (1) long-term substitute cleaner**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION was made by Kathy Dyer, and seconded by Ray McIntosh Motion is approved 6 - 0.

- (A) Retirements: None at this time
- (B) Resignations: None at this time
- (C) Termination:

Employee ID#	Position	Effective Date
618	SRP Employee	July 20, 2017
497	SRP Employee	July 28, 2017

- (D) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Perla McCool	Substitute Cafeteria Dishwasher	\$9.70 per hour	N/A	September 1, 2017
Meghan Votra	Food Service Worker	\$9.70 per hour	6 month probation	September 1, 2017
Traci Kraft	Cafeteria Cashier	\$9.70 per hour	6 month probation	September 1, 2017
Rachel Ryan	Cafeteria Dishwasher	\$9.70 per hour	6 month probation	September 1, 2017
Ernest Cody	Long-Term Substitute Cleaner	\$9.70 per hour	N/A	August 11, 2017
Frederick O'Brien	2017-18 Asst. Var. Boys' Soccer Coach	Volunteer	N/A	August 11, 2017
Jared Wilson	2017-18 Asst. Var. Boys' Basketball Coach	Volunteer	N/A	August 11, 2017
James Morrow	2017-18 Asst. JV Girls' Basketball Coach	Volunteer	N/A	August 11, 2017
Tammy McIntosh	2017-18 Varsity Club	\$1,093	N/A	August 11, 2017
Ashley B. LaLonde	Substitute Teacher	4 yr. degree/non-certified \$90.00 per day	N/A	September 1, 2017
Nathan Abel	1 FTE ELA Teacher	NYS Certified, Step 1C \$46,910 (MST)	4-yr Tenure Track	September 1, 2017

- (E) PAID Coaching Appointments as listed:

Name	Fall/Winter 2017-18 Sports	Coaching Certification
Scott Radley	2017-18 Varsity Boys' Soccer Coach	Professional Coach License
Robert Goutremout	2017-18 Mod. Boys' Soccer Coach	Temporary 2-4 <sup>th</sup> License Renewal
Richard Wallace	2017-18 JV Boys' Basketball Coach	Professional Coach License
Leo Wilson	2017-18 Var. Boys' Basketball Coach	Professional Coach License
Jennifer Sosa	2017-2018 JV Girls' Basketball Coach	Temporary 2-4 <sup>th</sup> License Renewal
Mark Wilson	2017-2018 Var. Girls' Basketball Coach	Professional Coach License

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

17. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Perla McCool – Substitute Cafeteria Dishwasher**
- **Meghan Votra – Food Service Worker**
- **Traci Kraft – Cafeteria Cashier**
- **Rachel Ryan – Cafeteria Dishwasher**
- **Ernest Cody – Long-Term Substitute Cleaner**
- **Scott Radley - 2017-18 Varsity Boys' Soccer Coach**
- **Frederick O'Brien - 2017-18 Varsity Boys' Soccer Assistant Coach**

- Robert Goutremout – 2017-18 Mod. Boys' Soccer Coach
- Richerd Wallace - 2017-18 JV Boys' Basketball Coach
- Leo D. Wilson - 2017-18 Varsity Boys' Basketball Coach
- Jared Wilson - 2017-18 Varsity Boys' Basketball Assistant Coach
- Jennifer Sosa – 2017-18 JV Girls' Basketball Coach
- James Morrow – 2017-18 JV Girls' Basketball Assistant Coach
- Mark Wilson - 2017-18 Varsity Girls' Basketball Coach
- Tammy McIntosh - 2017-18 Varsity Club
- Ashley B. LaLonde – Subtitute Teacher
- Nathan Abel – 1 FTE ELA Teacher

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

**ITEMS FOR NEXT MEETING** – *September 14, 2017*

- Breakdown of classroom sizes
- Nurses role/responsibility for student work papers?
- Information on school fundraisers

**EXECUTIVE SESSION:** There was no Executive Session held.

**Motion for Adjournment:** **There being no further business or discussion,** a motion was requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Deanna Lothrop, to adjourn the regular meeting, with motion approved 6 – 0.  
Time adjourned, 7:00 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, August 10, 2017
- All minutes are unofficial until approved by the Board of Education